



**Board Meeting Minutes**

**Saturday, March 25, 2023**

Room 227 Riddell Centre, 3737 Wascana Parkway

Following are the minutes from The Carillon Newspaper Inc.'s second March 2023 board of directors meeting.

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On Behalf of the Board

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Executive Director (business manager)

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Date

**Date/Time:** March 25, 2023 at 11 a.m.

**Present:** Holly Funk, Hammad Ali, Shae Sackman, Thomas Czinkota

**Regards (24hrs notice):**

**Absent:** Will Bright, Amina Salah

**Chair:** Hammad Ali

## Agenda

### Old business (business manager)

- Still have not heard back from Adam regarding financial statements. Have sent emails and attempted 2 calls with messages left. Will have to try to get an answer this upcoming week and if haven't heard anything by Thursday will need to look into alternatives
- CRA business is still unresolved, cannot remove John as the authority for the account so we will need to submit a letter that can have all the past representatives removed and myself placed as representative

### Old business (editor-in-chief)

- List of staff positions we'll need to fill come volume 66 is on the hiring page, currently have two applications for copy editor (we'll chat interviews next week) and some interest in ad manager
- Constitution draft is being worked through, if we have time after AGM and finance chats we'll start discussing and voting on some of the simpler articles

### New business (business manager)

- Have confirmed all nominations for the Board election, we have enough for a full board. Will be designing the qualtrics survey for the voting here soon.

### New business (editor-in-chief)

- New staff writer Nazeemah Noorally is hired and we did a few hours of training on March 23, she's excited and ready to hop into issue 22 tomorrow
- I've found two good options for AGM facilitation, (1) Ivy + Dean Consulting with Jacq Brasseur who'd be willing to walk us through planning the thing, would facilitate, and could also chair the meeting for \$440, and (2) The Heartrageous Coach with Jilly

Hyndman who lives in Vancouver but could work if we do a Zoom AGM, would also help plan and facilitate and could chair if we give advance notice, and ballpark cost would be around \$600-750.

-First: in-person or online AGM?

-Second: are we serious about wanting to hire someone?

-Third: if yes to second, would either of the current options work?

-Fourth: make motion and vote

-If there's still time, we begin going through and voting on constitution revisions

### Other business

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### Minutes

-Hammad looked into hybrid options to chat with Thomas about, no good way to do on such short notice, would be within rights to go fully in person

-Holly would prefer in-person AGM, could look at renting space off campus if need to do in May to attract more people

-Shae says involve an incentive, make more of an experience so some sort of mingle thing, involve food, skill building, just more than an AGM

-Hammad says as a student, even if interested in AGM if it's not on campus less likely to show up, convenient and practical location

-Thomas says the further we are from the university, the less engaged it feels with the university, not less likely to come in spring

-Shae: pick date and time for AGM, then do a day camp of sorts people can attend, interact, learn

-Hammad: events before would be taxing on those putting it on, could impact AGM quality because they'll be spent

-Holly: get the ed. board to do the after event to solidify the boundary between both boards, welcome people to interact with both

-Shae: set it up in sections/stations, e.g. about graphics but it's a paint corner with snacks and graphics staff; frame as a celebration, could ask people to rsvp to gauge quorum (can also get dietary restrictions and accessibility needs, make it personal and welcome in the relationship)

-AGM will be in person given the above!

-Shae very for Ivy + Dean, "biased" because have worked with, Jacq would be willing to educate and point us in the right direction; we'll know what this is supposed to look like and can teach after

-Thomas very for Ivy + Dean, good price point

-Hammad agrees!

### Motions called

**Motion:** The Board will hire Ivy + Dean Consulting to help plan, facilitate, and chair the AGM in mid/late-May.

**Moved by:** Holly

**Seconded:** Shae

**Results:** Yes (Holly, Shae, Thomas, Hammad)

**Motion:** The soft plan for the AGM date will be May 6, worst case scenario it will be May 13, pending availability at Ivy + Dean Consulting.

**Moved by:** Holly

**Seconded:** Thomas

**Results:** Yes (Thomas, Shae, Holly, Hammad)

**Motion:** Combine the article revisions into one omnibus motion.

**Moved by:** Holly

**Seconded:** Thomas

**Results:** Yes (Hammad, Shae, Thomas, Holly)

**Omnibus motion:** Revise the constitution according to the changes listed.

**Moved by:** Holly

**Seconded:** Shae

**Results:** Yes (Holly, Shae, Thomas, Hammad)

Article 1.0.0. of the constitution be revised to read: This constitution is the body of rules governing **the Carillon**, the official students' newspaper of the University of Regina, hereafter referred to as "**the Carillon**," and **The** Carillon Newspaper Incorporated, hereafter referred to as "the **C**orporation."

Article 1.1.0. of the constitution be revised to read: *The Carillon's* Editorial Board, hereafter referred to as "the Ed. Board," believes that unrestricted freedom of the press is essential for the continued health of any democracy, and therefore *the Carillon* shall be totally independent of any students' unions, the University administration, and any outside body with regards to content and operation, including the Carillon Board of Directors, hereafter referred to as "the Board."

Article 1.1.1. of the constitution be revised to read: The purpose of *the Ed. Board* is to collect, write, edit, and publish campus news and news of interest to the student body, and to provide a forum for student views.

Article 1.2.0. of the constitution be revised to read: The Corporation shall be accountable to its general membership, University of Regina students, hereafter referred to as "the membership" or "the members."

Article 1.2.1. of the constitution be revised to read: The Corporation shall be accountable to the membership via the *Board the members have elected* in its financial matters.

Article 2.0.0. of the constitution be revised to read: Involvement in *the Carillon* shall be open to all students, faculty, support staff, and alumni of the University of Regina. This involvement is defined as contributing written work, graphic content, or multimedia content.

Article 2.0.1. of the constitution be revised to read: All members shall adhere to the constitution of the Corporation.

Article 2.0.3. of the constitution be revised to read: Members of the Board are barred from contributing content to *the Carillon* for the duration of their term to maintain editorial freedom of the Ed. Board, excluding the *Writer's and Editor's/Manager's Seats* (hereafter referred to as "Staff Seats") and the Editor-in-Chief.

Article 1.3.0. of the constitution be revised to read: Amendments to this constitution shall be made at a constituted Board meeting where a two-thirds (2/3) majority is present to **meet** quorum **and** vote on constitutional changes.

Article 3.0.0. of the constitution be revised to read: The Board serves as a multi-purpose body to maintain the legitimacy and accountability of the **C**orporation. The Board is subject to the guidelines set out in the **c**onstitution.

Article 3.0.2. of the constitution be revised to read: The Board is responsible for the selection, review, **and** dismissal of all staff members.

Article 3.0.4. of the constitution be revised to read: The Board (with the exception of the **E**ditor-in-**C**hief and **S**taff **S**eats) does not have any **authority or** control over the editorial content decisions of the Ed. Board, **and will not interfere in editorial content discussions or decisions.**

### **Action Items**

1. Holly will ask Jacob to make Thomas a level three representative in our CRA account, Shae will send representative info required to add.
2. Holly will contact Ivy + Dean Consulting about our decision to hire them, set up an initial meeting with Thomas along, and will check that the dates we selected would work with their schedule.
3. Thomas will continue trying to get the financial statements, will also look into alternative options Shae's found to prepare some back up plans.
4. Holly will chat with the Ed Board at their next meeting about the potential for an event they host for students post-AGM.
5. Holly and Shae will meet to continue constitution revisions, will have much more to go over next meeting.