

Carillon Newspaper Inc.
January 7, 2023
Board of Directors meeting

Present: Holly, Jorah, Shae, Thomas, Hammad, Amina

Regrets:

MIA: Shiva

Meeting start: 5:02 pm

Meeting end: 5:57 pm

BM's updates:

- Tax assessment beginning and ongoing this month, clean-up after last left position (CRA and payroll, will be touching base more thoroughly with accountant shortly)
- SaskTel has been contacted for phone/bill, turns out we have our own person to manage our account. Has been contacted, no reply yet but ball is rolling and will start calling late January if no info received before

EIC's updates:

- Still need a chair for the board (Shiva is willing to chair AGM if absolutely necessary) and just student-at-large members in general. Constitution says we may vote in new members at any point if they express interest. So, for outreach:
 - I'll mention the available student-at-large seats to applicants we don't select for staff positions in case they'd like to get involved another way
 - Ads in the printed paper and on website
 - Get Mehrnoush to post about in late Jan if still low interest
 - Other suggestions?
 - Last ditch effort - campus TV ad
- Mehrnoush is still getting bounced around at URSU trying to find info about our FAMIS account to get our work order placed for newsstands (and after that, the sink's hot water faucet), so she'll be calling the Facilities Manager contact on Jan 9 once Alix is back in office to see if there's any more luck there
- Mehrnoush is still pushing through contributor guide posts on Instagram, once through will be doing position and section highlight posts and will continue sharing articles as stories through the weekend after an issue's published. Will also be posting pitch lists on Facebook and Twitter on Mondays starting Jan 16, and will be brainstorming ways to use the highlights feature on our Instagram account for us to chat about in February.

- Amina is off health leave and feeling great about the winter semester (noted Ramadan may be rough, Holly will touch base in mid-March)
- Chandra resigned mid-December because she moved back home (out of Regina, cannot distribute in Regina 😊), says she's willing to help train (through Zoom/text) and give tips to whoever we hire in the position, will be around for questions, and would love to come back if she returns as a student
- Contributor payment structure - just need to vote it in! Here's the proposition again:
 - \$20/article, graphics page (image[s], story, poem)
 - \$10/image provided for own article/story/poem, comic strip, poems too short for graphics page (space filler in another section)
- Job description and title revamp: Technical Editor = Web Manager
 - The Web Manager is responsible for maintenance of our website and staff email server, as well as the updates and maintenance of office computers, equipment, and other devices reasonably required by staff in their positions. They will work closely with the Production Manager and Communications & Outreach Coordinator to ensure accurate information is shared in a timely manner, and may contribute to social media outreach efforts.
- Unpublishing request made by Gurjinder Singh Lehal for <https://www.carillonregina.com/ursu-president-elect-gurjinder-singh-lehal-currently-facing-two-charges/> and what to do about it
- Unpublishing policy - chat on questions and concerns, vote
- Contributor agreement and breach of agreement communications - chat on questions and concerns, decide if want to vote in immediately or put into practice for volume 66

Other business:

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From last meeting, but not priorities if there's not time:

- Sask Dispatch wants to put papers on our newsstands, Thomas and I are into it but we need to chat as a board about how many, and set some sort of precedent for dealing with future requests as more may come if we agree to this one
- Fiction section? Suggested by a contributor in the last fall issue, mentioned that potential perk would be an entirely new pool of contributors
 - Could stick with op-ed as final page of section
 - Could have EIC edit through winter as a trial run
 - Could treat as second graphics page, or alternate between graphics and fiction

Later business:

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