

Carillon Board Meeting
December 8, 2021

Chair: Dustin S.

Present: Dustin, Jacob, Holly, Lindsay, Hammad, Morgan
Regrets: Cassandra, Joseph

Start Time: 16:37

End Time: Motion to adjourn at 17:54 - Passed

Updates

Editor-in-Chief

- Working on email and Zoom account, waiting for reply (last reply December 3)
- Application good news!!!
 - Interview for MM/G Dec 17 @ 6 pm?
- Application bad(ish) news...
- Job description updates, training documents
- Outreach and Communications Coordinator or Outreach Committee please
- How are we handling the News Editor position?
 - Sara is eligible to stay. Will chat with her to confirm and receive in writing.
- Printing is possible through Star Press again! Hashing out details (copy amount, delivery time, etc.), but they're willing to deliver Thursday mornings still. Would need:
 - Distribution Manager
 - Contact potential off-campus distribution locations (any ideas?)
 - Newsstand count and clear out
 - New stand look?

Business Manager

- Contact with new accountant
 - Adam Knight.
 - He is worse with correspondence than Lee at Humble acc.
- Faculty recruitment has begun
 - Lots of responses so far. I have gotten 3 for multimedia, but haven't seen any others. Sounds like there is plenty coming through our application page.
 - Graphics Editor
 - We have delivered written and oral warnings to Sarah pertaining to her absenteeism. She is aware that we could end up terminating her employment contract.

- One week before the issue of termination. One more week to prepare defence to board
- Office has all 3 new computers and software
 - One production machine and 2 general machines. 8 copies of office
 - Need to get John's credit card off the drop box
 - Sourcing new credit cards from different financial institutions would be great
- Posted for new Multimedia/Graphics & Sports editor positions
- Keeping EIC position around similar to Business Manager and Ad manager
 - Need 2/3 majority to pass a motion to have EIC remain in position for up to one year after being inactive.

Motion to amend constitution Article VIII, section 8.3.0.

- "All Carillon employees must be members of the corporation. Previous staff, in the business, **editor-in-chief, and** advertising manager roles, can remain on staff for up to one year after no longer being enrolled in classes, in the interest of maintaining stability and institutional memory."
 - Motion: Jacob Nelson
 - Second: Dustin Smith
 - Votes: 6/6 voting board members vote to amend the constitution
 - Motion carried

Other Business

- StarPress - Cost?
 - Will get it. Communications have been rough.

Action Items:

-