

Carillon Newspaper Inc.
December 1, 2022
Board of Directors meeting 6

Present: Thomas, Shae, Shiva, Hammad, Holly
Regrets: Amina
MIA: Jorah, Jacob

Meeting start: 6:05
Meeting end: 6:57

BM's updates

- Updates from Jake on Tax Return. Should be completed and wrapped up mid December.
- Staff allowance. What does this look like and what may it be used for.
- Phone Landline. Holly & I have been discussing the necessity of office landline, its costs and upkeep considered.

EIC's updates

- Chair election? Where's everyone at? This can be a beginning of January thing so they're in place for winter 2023, or we can nominate/vote during this meeting
- Newsstand update: Mehrnoush is talking with URSU about getting our login information, because we still need that and Facilities Management has no record of ours. Plus side - order is in (allegedly), Mehrnoush should hear once completed
- Staff update: both Amina and Chandra are on health leave for two weeks (until end of issue 13); Thomas and I will be meeting with them in mid-December to reassess
- Project update: Safal let me know a couple weeks ago that he'd done no work editing the Lazy Owl menu tasting video after missing two deadlines for drafts. Project has been passed to Shae, and Thomas and I are setting up a meeting with Safal to issue a first verbal warning
 - Lack of communication is a pattern problem we've spoken on a few times, as is missing deadlines without informing the people those deadlines impact
- Some things have had to be put on the backburner (class emails and chats, any hopes of 60th piece, U of R website inquiry) because of fiasco in a department; we may be putting out extra content mid-December or very early Jan for it. Would like to vote on the option of an extra 4-8 page issue to be published in that timeframe.
 - Extra cost for 4-8 page issue would be \$644.65 for up to 1,000 copies
 - Staff will be getting paid anyway, and all participation will be optional
 - Currently have offers to help from Aurel, Hammad, Josh, Bodie, and Shae

- Constitution does allow for more than 24 issues per academic year
- Contributor payment structure
 - Current: \$20/article, image, poem, story, comic, etc.
 - Proposed new split:
 - \$20/article, graphics page (image[s], story, poem)
 - \$10/image provided for own article/story/poem, comic strip, poems too short for graphics page (space filler in another section)
- Updates on chat with Shiva, policy progress:
 - For start of winter semester, will have these ready to present and vote on
 - Unpublishing policy
 - Contribution policy, agreement, form
 - Contributor breach of agreement policy, notice of breach of agreement
 - For end of winter semester, at least one meeting before our AGM
 - Standard interview questions across positions, for specific positions
 - Letter of offer (contract, responsibilities outline, rough schedule)
 - Revamp all job descriptions
 - Constitution fix-up
 - Application form on website that flows information to shared file where all board members can view applications before interviews (and a consistent history of applications is kept/notes can be left on them)
- Sask Dispatch wants to put papers on our newsstands; I spoke with Chandra and proposed carrying them in a quarter of our stands across campus, some high and some low traffic areas, and she's into the idea but a board conversation's needed, then a vote.
- Fiction section? Suggested by a contributor last week who contributed a short fiction story, mentioned that potential perk would be an entirely new pool of contributors
 - Could stick with op-ed as final page of section, could have EIC edit through winter as a trial run, could treat as second graphics page

Other business

Later

- Keep updated via Slack on lawyer chats/letter/articles
- BM accountant meeting wrapping up Dec 13, should wrap up tax stuff by mid-December
- Set up staff allowance chat/policy
- Next meeting, vote on:
 - contributor payment structure
 - unpublishing policy
 - contributor policy/agreement/breach of agreement